



Saint Stephen's College

Saint Stephen's College Limited ABN 31 071 134 024 CRICOS Provider 01938G

YEAR 10 BOOKLIST 2019

Please find attached your child's requirements for 2019.

ORDERING:

There are two types of options for ordering stationery.

OPTION 1

Order directly online with credit card payment through Symons Educational Supplies for all Books & Equipments. Please see attached online ordering instructions.

OPTION 2

Submit completed Book List with payment to the Uniform Bookshop.

Online ordering will commence on **22 October 2018** and every student must order online or return a Book List to the Uniform Shop with payment by **23 November 2018** for processing and packing requirements.

No stationery items will be available for purchase from the Uniform Book Shop until after **11 February 2019** (with exception to new students)

****There will be no returns or refunds of any items purchased on the Book Lists, so please order carefully****

BOOK COLLECTION DAY

Friday 25 January 2019

8:00am - 3:00pm

Collection Point - Connection Classrooms C1 & C2

If you have any queries, please contact Wendy on 07 55738640, fax 07 55738623 or via email wmacculagh@ssc.qld.edu.au

SYMONS EDUCATIONAL SUPPLIES

Saint Stephens College Book List Ordering Instructions for BTS 2019.

Years P – 12 will need to be ordered online.

ONLINE ORDERING:

- ❖ Place your order from **15 October To 23 November 2018** for the **JUNIOR SCHOOL** and also **22 October to 23 November** for the **SENIOR SCHOOL**. Pay by Visa/Mastercard/American Express. Your order will be processed and **will be at the school for pick up on Friday 25 January 2019**.
- ❖ To use the internet ordering system, go to the **www.symonsed.com.au** and follow the links. Enter your College logon code **SAI01** (SAIzero1) and follow the prompts. Should any parent not have Online access please contact Symons on 07 5531 3633 or by email info@symonsed.com.au for alternative arrangements.
- ❖ The prices shown on the book List are for Saint Stephens College online orders only. Any purchases made directly through Symons (at 127 Olympic Circuit, Southport) will be charged **full retail price**.

PLEASE ORDER CAREFULLY AS SYMONS DO NOT ACCEPT RETURNS FOR INCORRECT ORDERING

STEP BY STEP ORDERING INSTRUCTIONS:

- ❖ Logon code **SAI01**
- ❖ Enter Child's full name.
- ❖ Enter Residential Address (Office use only)
- ❖ Enter a **DAY TIME** contact number (In case our processing department have any queries)
- ❖ Select your **2019** Year level **ONLY**; click **Save Details** to transfer to the booklist screen.
- ❖ **NOTE:** There is a standard qty column guide - please key the **QTY ONLY** you need for each line entry.
- ❖ Once satisfied with your selection click **Save Details**.
- ❖ Should you have additional students, click on **Next Student**, IF NOT click **Pay Now**. (**IMPORTANT NOTE:** If you have more than one student and do not want to process them at the same time you **MUST CLEAR YOUR BROWSER HISTORY** before starting the next student.)
- ❖ Click **Pay Now** to finalise the order and proceed to our **secure payment screen**.
- ❖ Click the type of **Credit/Debit card** you wish to pay with (EG: Visa, MasterCard or American Express)
- ❖ Fill in the **Credit/Debit card** details; click **Enter Payment**.
- ❖ An **Order reference number** will pop straight up on screen; a copy of the student's booklist order will be sent to the email address you included at the start.
- ❖ Please retain your **ORDER REFERENCE NUMBER** for any queries you may have.

- ❖ **VERY IMPORTANT:** Should you NOT RECEIVE a confirmation or see an Order Reference Number pop straight up, please contact Symons Educational Supplies by email info@symonsed.com.au, **as your order has not been received**.

**SAINT STEPHEN'S COLLEGE
YEAR 10 - BOOKLIST 2019**

STUDENT NAME

ADDRESS

PHONE

ORDER FORM

PLEASE CHOOSE CAREFULLY AS SYMONS DO NOT ACCEPT RETURNS FOR INCORRECT ORDERING. THANK YOU.

Item	Product Description	Quantity	Price	Extension	Required	Total
BOOKS / EQUIPMENT						
A01	PEN BIC CRISTAL MED (BLUE)	2	0.38	0.76
A02	PEN BIC CRISTAL MED (RED)	2	0.38	0.76
A03	PEN BIC CRISTAL MED (BLACK)	2	0.38	0.76
A04	PENCIL HB TRADITION	2	0.54	1.08
A05	PENCILS COLOURED TRIGRIP 12	1	2.62	2.62
A06	STAPLER TATOO MINI 26-6	1	4.14	4.14
A07	HIGHLIGHTER ICE PKT 4	1	4.54	4.54
A08	GLUESTICK BOSTIK 35GMS	1	2.95	2.95
A09	PENCIL SHARPENER S/HOLE SHAKER	1	0.59	0.59
A10	RULER MAPED 244030 30CM (METRIC ONLY)	1	1.92	1.92
A11	ERASER MAPED SOFTY PKT 2	1	1.99	1.99
A12	EARBUDS MICADOR INLINE CONTROLS ASST	1	11.77	11.77
A13	SCISSORS 155MM RED (SHEFFIELD)	1	1.31	1.31
A14	CORRECTION TAPE MARBIG 5 X 8	1	1.57	1.57
A15	PROCESSING AND PACKAGING FEE	1	4.50	4.50	1	4.50
MATHS						
B01	EXERCISE BOOK A4 96PG PROTEXT	4	1.97	7.88
B02	GRAPH PAD A4 2MM 25LF	1	2.86	2.86
B03	CALCULATOR CASIO FX 100 AU PLUS	1	39.95	39.95
B04	CALCULATOR CASIO COLOUR FX-CGSOAU (Maths Methods)	1	240.00	240.00
B05	COMPASS 559 50 WPBO	1	7.70	7.70
B06	PROTRACTOR 180° 100MM	1	0.38	0.38
B07	DISPLAY BOOK A4 20 PCKT (GREEN)	1	1.24	1.24
EOL						
C01	ENGLISH HANDBOOK & STUDY GUIDE A (Retain for future years) 9780975174708	1	38.00	38.00
C02	DISPLAY BOOK A4 20 F/PCKT INSERT COVER	1	3.00	3.00
ELECTIVES						
ACCOUNTING						
E01	ACCOUNT BOOK A24 JOURNAL	1	3.94	3.94
E02	ACCOUNT BOOK A24 LEDGER	1	3.94	3.94
E03	ACCOUNT BOOK A24 T/CASH	1	3.94	3.94
E04	DISPLAY BOOK A4 20PCKT (ASST)	1	1.24	1.24
BIOLOGY						
F01	EXERCISE BOOK A4 96PG PROTEXT	2	1.97	3.94
CHEMISTRY						
G01	EXERCISE BOOK A4 96PG PROTEXT	2	1.97	3.94
PHYSICS						
H01	EXERCISE BOOK A4 96PG PROTEXT	2	1.97	3.94

**SAINT STEPHEN'S COLLEGE
YEAR 10 - BOOKLIST 2019**

STUDENT NAME

ORDER FORM

Item	Product Description	Quantity	Price	Extension	Required	Total
MUSIC						
I01	TUDOR MUSIC BOOK A4 48 PG	1	1.41	1.41
I02	DISPLAY BOOK A4 20PCKT (ASST)	1	1.24	1.24
I03	PENCIL GRIPMATIC 0.7 + LEADS	1	2.74	2.74
ART						
J01	VISUAL ART DIARY A4 60LF	1	3.93	3.93
J02	MARKER ARTLINE 200 0.4(BLK)	1	2.37	2.37
J03	GLUESTICK BOSTIK 35GMS	1	2.95	2.95
J04	PENCIL SKETCHING 12 PIECE (2H-8B)	1	6.20	6.20
J05	ERASER MAPED SOFTY PKT 2	1	1.99	1.99
DESIGN						
K01	VISUAL ART DIARY A3 60LF	1	7.32	7.32
K02	TECHNICAL DRAWING KIT S.S	1	36.12	36.12
K03	DISPLAY BOOK A3 20 PCKT (BLACK)	1	8.21	8.21
K04	MARKER ARTLINE 200 0.4(BLK)	2	2.37	4.74
K05	TRACING PAPER PAD REEVES A3 25 SHT	1	14.53	14.53
FILM, TELEVISION & NEW MEDIA						
L01	USB FLASH DRIVE 16GB (Or any external hard drive purchased outside school)	1	13.00	13.00
JAPANESE						
M01	EXERCISE BOOK A4 64PG	1	1.12	1.12
M02	DISPLAY BOOK A4 20PCKT (ASST)	1	1.24	1.24
SPANISH						
O01	EXERCISE BOOK A4 96PG PROTEXT	1	1.97	1.97
O02	DISPLAY BOOK A4 20PCKT (ASST)	1	1.24	1.24
PHYSICAL EDUCATION						
P01	CLIP FOLDER A4	1	3.82	3.82
P02	DOCUMENT POLYWALLET 325A (CLEAR)	1	2.26	2.26
P03	USB FLASH DRIVE 16GB (Or any external hard drive purchased outside school)	1	13.00	13.00

Parents Signature:



YEAR 10 2019

Text Book Rental and External Online Resources

Text Book (including eBooks) Rental and On-line Resources \$130.00

Exam Resources \$16.00

Total Compulsory Items \$146.00

Text Book (including eBooks) Rental Deposit (**New students only**)
(Refunded when student leaves the College and all books are returned) \$100.00

Payment is to be made online via Tours and Excursions in Parent Lounge, by Tuesday 29 January 2019.