



## Saint Stephen's College

Saint Stephen's College Limited ABN 31 071 134 024 CRICOS Provider 01938G

# YEAR 12 BOOKLIST 2019

Please find attached your child's requirements for 2019.

### ORDERING:

There are two types of options for ordering stationery.

#### OPTION 1

Order directly online with credit card payment through Symons Educational Supplies for all Books & Equipments. Please see attached online ordering instructions.

#### OPTION 2

Submit completed Book List with payment to the Uniform Bookshop.

Online ordering will commence on **22 October 2018** and every student must order online or return a Book List to the Uniform Shop with payment by **23 November 2018** for processing and packing requirements.

No stationery items will be available for purchase from the Uniform Book Shop until after **11 February 2019** (with exception to new students)

***\*There will be no returns or refunds of any items purchased on the Book Lists, so please order carefully\****

### BOOK COLLECTION DAY

Friday 25 January 2019

8:00am - 3:00pm

Collection Point - Connection Classrooms C1 & C2

If you have any queries, please contact Wendy on 07 55738640, fax 07 55738623 or via email [wmacculagh@ssc.qld.edu.au](mailto:wmacculagh@ssc.qld.edu.au)

## SYMONS EDUCATIONAL SUPPLIES

Saint Stephens College Book List Ordering Instructions for BTS 2019.

Years P – 12 will need to be ordered online.

### ONLINE ORDERING:

- ❖ Place your order from **15 October To 23 November 2018** for the **JUNIOR SCHOOL** and also **22 October to 23 November** for the **SENIOR SCHOOL**. Pay by Visa/Mastercard/American Express. Your order will be processed and **will be at the school for pick up on Friday 25 January 2019**.
- ❖ To use the internet ordering system, go to the **www.symonsed.com.au** and follow the links. Enter your College logon code **SAI01** (SAIzero1) and follow the prompts. Should any parent not have Online access please contact Symons on 07 5531 3633 or by email [info@symonsed.com.au](mailto:info@symonsed.com.au) for alternative arrangements.
- ❖ The prices shown on the book List are for Saint Stephens College online orders only. Any purchases made directly through Symons (at 127 Olympic Circuit, Southport) will be charged **full retail price**.

**PLEASE ORDER CAREFULLY AS SYMONS DO NOT ACCEPT RETURNS FOR INCORRECT ORDERING**

### STEP BY STEP ORDERING INSTRUCTIONS:

- ❖ Logon code **SAI01**
- ❖ Enter Child's full name.
- ❖ Enter Residential Address (Office use only)
- ❖ Enter a **DAY TIME** contact number (In case our processing department have any queries)
- ❖ Select your **2019** Year level ONLY; click **Save Details** to transfer to the booklist screen.
- ❖ **NOTE:** There is a standard qty column guide - please key the **QTY ONLY** you need for each line entry.
- ❖ Once satisfied with your selection click **Save Details**.
- ❖ Should you have additional students, click on **Next Student**, IF NOT click **Pay Now**. (**IMPORTANT NOTE:** If you have more than one student and do not want to process them at the same time you **MUST CLEAR YOUR BROWSER HISTORY** before starting the next student.)
- ❖ Click **Pay Now** to finalise the order and proceed to our **secure payment screen**.
- ❖ Click the type of **Credit/Debit card** you wish to pay with (EG: Visa, MasterCard or American Express)
- ❖ Fill in the **Credit/Debit card** details; click **Enter Payment**.
- ❖ An **Order reference number** will pop straight up on screen; a copy of the student's booklist order will be sent to the email address you included at the start.
- ❖ Please retain your **ORDER REFERENCE NUMBER** for any queries you may have.
  
- ❖ **VERY IMPORTANT:** Should you NOT RECEIVE a confirmation or see an Order Reference Number pop straight up, please contact Symons Educational Supplies by email [info@symonsed.com.au](mailto:info@symonsed.com.au), **as your order has not been received**.

**SAINT STEPHEN'S COLLEGE**  
**YEAR 12 - BOOKLIST 2019**

STUDENT NAME .....

ADDRESS .....

PHONE .....

**ORDER FORM**

PLEASE CHOOSE CAREFULLY AS SYMONS DO NOT ACCEPT RETURNS FOR INCORRECT ORDERING. THANK YOU.

Item	Product Description	Quantity	Price	Extension	Required	Total
<b>BOOKS / EQUIPMENT</b>						
A01	LOOSELEAF A4 PKT 200 RULED	1	6.18	6.18	.....	.....
A02	PEN BIC CRISTAL MED (BLUE)	2	0.38	0.76	.....	.....
A03	PEN BIC CRISTAL MED (RED)	2	0.38	0.76	.....	.....
A04	PEN BIC CRISTAL MED (BLACK)	2	0.38	0.76	.....	.....
A05	PENCIL HB TRADITION	2	0.54	1.08	.....	.....
A06	STAPLER TATOO MINI 26-6	1	4.14	4.14	.....	.....
A07	HIGHLIGHTER ICE PKT 4	1	4.54	4.54	.....	.....
A08	GLUESTICK BOSTIK 35GMS	1	2.95	2.95	.....	.....
A09	PENCIL SHARPENER S/HOLE SHAKER	1	0.59	0.59	.....	.....
A10	RULER MAPED 244030 30CM (METRIC ONLY)	1	1.92	1.92	.....	.....
A11	ERASER MAPED SOFTY PKT 2	1	1.99	1.99	.....	.....
A12	EARBUDS MICADOR INLINE CONTROLS ASST	1	11.77	11.77	.....	.....
A13	CORRECTION TAPE MARBIG 5 X 8	1	1.57	1.57	.....	.....
A14	SCISSORS 155MM RED (SHEFFIELD)	1	1.31	1.31	.....	.....
A15	PROCESSING AND PACKAGING FEE	1	4.50	4.50	1	4.50
<b>MATHEMATICS A, B &amp; C AND PREVOCATIONAL MATHS</b>						
B01	EXERCISE BOOK A4 128PG OLYMPIC	2	1.83	3.66	.....	.....
B02	GRAPH PAD A4 2MM 25LF	1	2.86	2.86	.....	.....
B03	CALCULATOR CASIO FX 100 AU PLUS	1	39.95	39.95	.....	.....
B04	CALCULATOR CASIO COLOUR FX-CG50AU (Maths Methods)	1	240.00	240.00	.....	.....
B05	COMPASS 559 50 WPBO	1	7.70	7.70	.....	.....
B06	PROTRACTOR 180° 100MM	1	0.38	0.38	.....	.....
<b>EOL</b>						
C01	ENGLISH HANDBOOK & STUDY GUIDE A (Retain for future years) 9780975174708	1	38.00	38.00	.....	.....
C02	DISPLAY BOOK A4 20 F/PCKT INSERT COVER	1	3.00	3.00	.....	.....
<b>ELECTIVES</b>						
<b>ACCOUNTING</b>						
E01	DISPLAY BOOK A4 20PCKT (ASST)	1	1.24	1.24	.....	.....
<b>BIOLOGICAL SCIENCE</b>						
N01	EXERCISE BOOK A4 96PG PROTEXT	2	1.97	3.94	.....	.....
N02	EXERCISE BOOK 48PG	2	0.54	1.08	.....	.....
<b>CHEMISTRY</b>						
O01	EXERCISE BOOK A4 96PG PROTEXT	2	1.97	3.94	.....	.....
O02	EXERCISE BOOK 48PG	2	0.54	1.08	.....	.....
<b>PHYSICS</b>						
P01	EXERCISE BOOK A4 96PG PROTEXT	2	1.97	3.94	.....	.....
P02	EXERCISE BOOK 48PG	2	0.54	1.08	.....	.....

**SAINT STEPHEN'S COLLEGE**  
**YEAR 12 - BOOKLIST 2019**

STUDENT NAME .....

**ORDER FORM**

Item	Product Description	Quantity	Price	Extension	Required	Total
<b>MUSIC</b>						
Q01	TUDOR MUSIC BOOK A4 48 PG	1	1.41	1.41	.....	.....
Q02	DISPLAY BOOK A4 20 PCKT (GREY)	1	1.24	1.24	.....	.....
Q03	PENCIL GRIPMATIC 0.7 + LEADS	1	2.74	2.74	.....	.....
<b>VISUAL ART</b>						
R01	VISUAL ART DIARY A4 60LF	1	3.93	3.93	.....	.....
R02	MARKER ARTLINE 200 0.4(BLK)	1	2.37	2.37	.....	.....
R03	PENCIL SKETCHING 12 PIECE (2H-8B)	1	6.20	6.20	.....	.....
R04	PAINT BRUSHES MM GALLERY ACRYLIC 5 PIECE	1	11.31	11.31	.....	.....
R05	ERASER MAPED SOFTY PKT 2	1	1.99	1.99	.....	.....
<b>FILM, TELEVISION AND NEW MEDIA</b>						
S01	USB FLASH DRIVE 16GB (Or any external hard drive purchased outside school)	1	13.00	13.00	.....	.....
<b>GRAPHICS</b>						
T01	SKETCH BOOK A3 QUILL 30LF	1	5.12	5.12	.....	.....
T02	TECHNICAL DRAWING KIT S.S	1	36.12	36.12	.....	.....
T03	DISPLAY BOOK A3 20 PCKT (BLACK)	1	8.21	8.21	.....	.....
T04	MARKER ARTLINE 200 0.4(BLK)	2	2.37	4.74	.....	.....
T05	TRACING PAPER PAD REEVES A3 25 SHT	1	14.53	14.53	.....	.....
<b>JAPANESE</b>						
U01	EXERCISE BOOK A4 64PG	1	1.12	1.12	.....	.....
U02	DISPLAY BOOK A4 20PCKT (ASST)	1	1.24	1.24	.....	.....
<b>SPANISH</b>						
V01	EXERCISE BOOK A4 64PG	1	1.12	1.12	.....	.....
V02	DISPLAY BOOK A4 20PCKT (ASST)	1	1.24	1.24	.....	.....
<b>PHYSICAL EDUCATION</b>						
W01	CLIP FOLDER A4	1	3.82	3.82	.....	.....
W02	DOCUMENT POLYWALLET 325A (CLEAR)	1	2.26	2.26	.....	.....
W03	USB FLASH DRIVE 16GB (Or any external hard drive purchased outside school)	1	13.00	13.00	.....	.....
<b>EXTERNAL LANGUAGES</b>						
X01	EXERCISE BOOK A4 96PG PROTEXT	1	1.97	1.97	.....	.....
X02	DISPLAY BOOK A4 20PCKT (ASST)	1	1.24	1.24	.....	.....

Parents Signature: .....





## YEAR 12 2019

### Text Book Rental and External Online Resources

Text Book (including eBooks) Rental and On-line Resources	\$170.00
Exam Resources	\$26.00
<b>Total Compulsory Items</b>	<b><u>\$196.00</u></b>

Text Book (including eBooks) Rental Deposit ( <b>New students only</b> ) (Refunded when student leaves the College and all books are returned)	\$100.00
---	----------

**Payment is to be made online via Tours and Excursions in Parent Lounge, by Tuesday 29 January 2019.**