



Saint Stephen's College

Employment Application Form

Saint Stephen's College is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

Application Information

Position applying for:	
Title	
Family Name	
Given Name/s	
Preferred Name	
Address	
Suburb State Post Code	
Phone Number	
Email	

Have you previously been employed by Saint Stephen's College?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please provide details:	
Please indicate when you would be able to take up a new appointment.	
Where did you see this vacancy?	

Work Rights

Nationality		
Citizenship/Residency Status (if not Australian citizen, please give details of residency)		
Visa Type (if not Australian citizen/Permanent Resident, please give details of your visa)		Expiry Date:

Work Health and Safety

Are there any injuries or illnesses previously suffered that Saint Stephen's College needs to be aware of that may affect your ability to perform the inherent requirements of the position?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please provide details:	

Working with Children Check (Non-Teaching positions only)

Do you have a current suitability to work with children Blue Card? Paid positions require an appropriate Blue Card to be approved prior to commencing work under "No Card No Start" requirements.	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide your current Blue Card number:
--	---

Teaching Qualifications (Teaching positions only)

Are you currently registered with the Queensland College of Teachers?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please provide your registration number and expiry date:	
Teaching Subjects Qualified to Teach (please list):	

Application Checks

I give permission for the College to contact the referees provided and verify my qualifications.
<input type="checkbox"/> Yes

Applicant Declaration

I certify that the information contained in this application is a true and correct statement of my particulars and qualifications. I understand that statements found to be false within my knowledge, may make me liable for immediate dismissal if appointed to a position.
<input type="checkbox"/> Yes

Privacy Statement

Saint Stephen's College recognises the importance of privacy and is committed to ensuring the privacy of your personal information collected and/or received by us. By proceeding with your application, you acknowledge that your personal information will be used by the College for the purpose it was provided and secured by Saint Stephen's College until such time as you elect not to have your information stored.
<input type="checkbox"/> Yes

Please ensure the following is attached to your application:

- Cover Letter
- Current Resume

Additionally, Teaching applicants should also supply:

- Certified copy of your qualifications
- Academic results (recent graduates only)

Saint Stephen's College collects personal information for the purposes of consideration for employment opportunities only within the College. This may include your name, contact details, academic record and other personal information contained in the documentation supporting your employment application. It is your responsibility to obtain consent from referees as detailed in your application before providing their personal information to Saint Stephen's College.