

## **Digital Citizenship Policy**

At Saint Stephen's College, Digital Citizenship refers to the appropriate, responsible use of technology. There are three pillars to consider in using technology appropriately; myself, other people and property including intellectual property.

## Myself

It is my responsibility to protect my identity (personal information) and the way I represent myself online as well as my permanent digital footprint. I must also ensure that the material I choose to access online is educational and relevant to my role as a student of Saint Stephen's College.

## **Other People**

It is my responsibility to be considerate of the way I interact and communicate with other people online. I must ensure that what I communicate online represents others respectfully. Finally, it is important that what I do while using technology does not disrupt the learning of others

## Property, including Intellectual Property

It is my responsibility to respect the physical property of others including hardware such as laptops, printers and peripheral devices as well as the digital property of others such as online documents videos, webpages, and images and so on. Also, I must acknowledge the work of others appropriately.

