



2019 EXTRACURRICULAR ENROLMENT FORM

Please return to: The Performing Arts Department
Saint Stephen's College

Tuition is available for students from Prep to Year 12 across a range of disciplines and lessons conducted by visiting tutors to Saint Stephen's College. It is aimed to suit students who wish to improve clarity and confidence, learn a new skill or pursue a future in the Performing Arts.

Lessons are available individually or in groups (up to Year 6 only), providing useful and essential learning experiences within an enjoyable and stimulating atmosphere.

TERMS OF THIS CONTRACT

1. Fee Payment

- (i) All fees are to be paid directly to your child's tutor. Please refer to the Tutor's invoice for methods and times for payment, and please notify your child's tutor when payment has been made. **Lessons may be terminated if payment is not made by the due date.**

2. Student and Tutor Absences

- (i) If your child's tutor is absent from any lesson, the lesson will be rescheduled and made up.
- (ii) If your child is unable to attend a lesson due to illness, **please contact the tutor directly, not via the school offices.** Tutors are available to be contacted via phone (between the hours of 7am to 5pm) or email. If the tutor is not notified by 7am on the scheduled lesson day, lesson fees will apply, and the lesson will not be made up. Lessons missed due to holidays taken during term time will not be credited nor re-scheduled.
- (iii) A minimum of 24 hours' notice must be given for planned absences, including school events (other than illness). Tutors must be advised of any absences from scheduled lessons.
- (iv) In the event of an emergency/sudden illness, please notify the tutor as soon as possible.

3. Discontinuing lessons

- (i) Students are to remain committed to their studies for the full year unless otherwise advised in writing. Written notice of your wish to withdraw from lessons must be received four weeks in advance. Otherwise, you will be charged a total of four weeks from receipt of your notice.

4. Continuing lessons

- (i) Enrolments are *automatically transferred* over to the next term/year and it is not necessary to fill out another form.

5. Exam Enrolment and Accompaniment Fees

- (i) Students may be enrolled for practical and/or theoretical Music examinations through organisations such as AMEB or Trinity College London by their tutor. Tutors will suggest an accompanist, and fees must be paid directly by parents to the accompanist.



Developing character, inspiring hope



Saint Stephen's College

Student's Surname:		Year Level in 2019:	
Students First Name:			
Parent/Guardian Name:		Relationship to Student:	
Address:			
Telephone:		Mobile:	
Email Address:			
Details of any other previous tuition: (please include years played or level/grade if known).			

I wish for my child to be enrolled in the following Extracurricular Programme:

Extracurricular Activity	Group	Private		Group	Private		Group	Private
Violin			Flute			Piano		
Viola			Clarinet			French Horn		
Cello			Oboe/Bassoon					
Double Bass			Saxophone (Alto, Tenor, Baritone)			Drumkit and Percussion		
Guitar (Acoustic and Electric)			Trumpet			Speech and Drama		
Bass Guitar			Trombone					
Singing			Euphonium/Tuba					

Lesson Costs:

Individual Weekly Lesson
\$35 per half hour
(Plus GST if applicable)
Prep to Year 12

Group Weekly Lessons
\$25 per half hour
(Plus GST if applicable)
Prep to Year 12

Speech and drama and selected instrumental lessons can be taught in small group lessons. These are usually in pairs or trios and made up of similar age groups.

Please Note: Group lessons and sizes are dependent on availability and interest from other students and is at the discretion of the tutor.

My child would like to have group lessons and be paired with the following student/s:

I would like my child to start lessons: As soon as possible OR in Term ____ Year ____

Parent's Signature: _____

Date: _____

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