

Contact Details:

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 ABN 31 071 134 024

Saint Stephen's College

Principal's Reference Request

Applicant's First Name		Applicant's Last Name	
Proposed Year Level of Entry into SSC		Proposed Year of Entry, eg 2020/2021 onwards	
Name of School/College			

The above-named applicant has applied to enrol at Saint Stephen's College and is required to provide a reference from the Principal of his/her current school/college prior to enrolment.

We understand your academic and social assessment of this student may be subjective as it is an internal school assessment. The College guarantees information you provide will be dealt with confidentially in all regards.

It would be appreciated if the completed reference is returned to the Director of Enrolments, to the above address, at your earliest convenience.

Assessment Details of Child

The above-named student is currently enrolled in Year		Date of Enrolment	
Student's Academic Outcomes	Excellent	Student's Attitude to Work	Excellent
	Above Average		Above Average
	Average		Average
	Below Average		Below Average
Student's Conduct in Classroom	Excellent	Student's Attitude to Teachers	Excellent
	Above Average		Above Average
	Average		Average
	Below Average		Below Average
Student's Preparedness to Fulfil Commitments	Excellent	Student's Ability to Work in a Team	Excellent
	Above Average		Above Average
	Average		Average
	Below Average		Below Average
Student's Socialising Skills with Peers	Excellent	The Student is Receiving Additional Assistance for	Literacy
	Above Average		Numeracy
	Average		Other
	Below Average		Not Applicable
Is this student currently involved in any Extra Curricular Activity at your school, and if so, which activity?			
On a scale of 1 to 10, 1 being the highest, how would you rate this student overall, and would you recommend this student to our College?			
Name of Head <i>(please print)</i>		Signature of Head	
Date:			