



Saint Stephen's College

Accessing College Car Parks

The current College Traffic Management Plan has been highly successful in providing a system to maximise traffic flow and student safety while minimising traffic congestion. It provides families with details on how to best access the campus, especially during peak times.

Families with children in Early Learning Centre to Year 3

To reduce congestion in the car park and along Reserve Road, the Eastern carpark has been reserved for families with young children.

- Other than Prep students in the first two weeks, parents should use the three loading zones in the Eastern car park to deliver and collect students. This significantly improves traffic flow and student safety by excluding pedestrian movement near parked cars.
- There is limited short-term parking at the Reserve Road end of the car park, for families or appointments with staff. Students must be escorted by parents.
- When exiting into Reserve Road use the left lane only. It allows a higher volume of cars to depart reducing congestion and allows other families accessing Weir Drive car park to use the right turn lane. To drive east towards Oxenford, turn left at the second set of traffic lights to access the round-a-bout in Hargraves Rd. This significantly improves departure times for all College families.
- Please observe all signage on the College campus as well as road signs around the College campus to ensure safe passage for families as well as local traffic. This includes obeying all road signs including the no right turn road sign as you exit the Eastern car park onto Reserve Road.

Mornings

- Between 7.55am and 8.20am staff manage the three loading zones to assist students to access the campus safely. Please fill the spaces ahead to enable the highest number of cars unloading.
- Staff will indicate which Kiss & Go Lane to use to enhance ease of access and traffic flow.

Afternoons

- Parents are to remain in their vehicle and display their issued name tag on the dash for staff to announce their arrival so students can be ushered to the correct loading lane.
- Students will not be released to parked cars and parents are not to wait at the gate. This provides staff on duty with clear vision and minimises movement between cars to ensure the safety of young students.
- Prep ends at 2.50pm and older grades at 3.05pm. Parents should aim to arrive when the oldest child would arrive at the waiting area so the entire family can be collected at once.
- Parents arriving early should use the waiting lanes past the two central loading lanes. They are marked by cohorts (1,2,3G,3J,3S,4) so cars can be moved into the loading lane as classes arrive.

Families with their youngest child in Year 4 or above

- The Western car park is available for dropping off students in the morning. However, this car park is closed between 3pm and 3:20pm each afternoon to ensure the safety of students.
- A friendly reminder that parking at the bus stops along Reserve Road is dangerous and illegal. We appreciate that many of you would like to exit the area as quickly as possible, but it is to the safety and advantage of all the whole College community, as well as the local community that we enter and exit the College campus safely.

Mornings

- Use the two loading zones in the Western car park that wrap around the Centre of Music Excellence building. Fill spaces ahead. Once parked in the loading zones, stay and unload. Remember to give way when leaving.
- Families needing short term parking, to unload bulky items or meet College staff, please park either side of the Chapel. To help visitors find parking, the car park beside the Multi Purpose Hall (MPH) is for fulltime staff only before 3.30pm.
- Weir Drive is open for parking or using the Drop & Go lane beside the orange barriers.

Afternoons

- Weir Drive car park is main departure point. Move forward in the loading lane beside the orange barriers.
- Staff will indicate the best exit route. Eastbound cars are balanced between Weir Drive & lane beside Coles.
- Vehicle access to the Western car park is available after 3.20pm when the traffic cones are removed.
- Parents arriving before 3pm may use available parking spaces, keeping sufficient space for vehicle movement and College buses. Depart via the gate to the west of the Chapel before 3.20pm.
- The Health Centre will issue passes for the collection of injured students.

Students with a valid driver's license

- Students must apply to park in the eastern half of Weir Drive car park. Buses use the remainder for sport on Fridays.

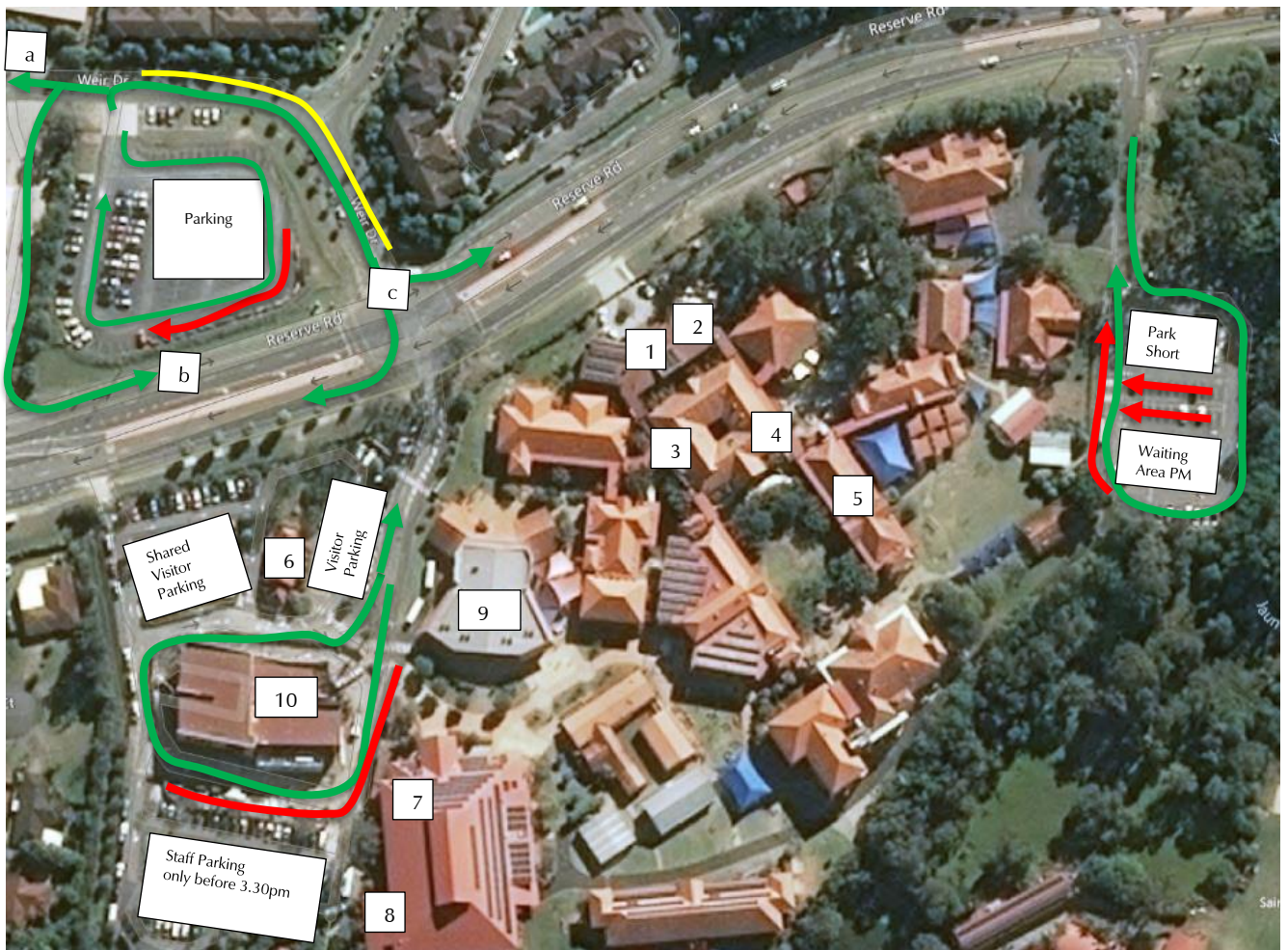
Traffic Reduction Strategies

To reduce traffic in and around the College campus during school terms, families are encouraged to use the available College air-conditioned and seat belted buses. Bookings and tickets are now managed in the RollCall, please register your interest by emailing busenquiries@ssc.qld.edu.au Please include the following information:

- Full name of student travelling
- If the booking will be for a full-term (that is, travel in the mornings and afternoons daily), part-time (five bus trips per week either in the mornings or afternoons or a combination of both), or if the student will be attending the bus only on a casual basis
- Closest bus stop on existing routes. You can find this information on the Saint Stephen's College website
- Parent's name who will be making the bookings
- Parent's email address
- Parent's mobile phone number, if case of any emergencies.

Josie Burford

Work, Health and Safety and Compliance Officer



- Key Campus Locations**
1. Main Administration
 2. Accounts
 3. Student welfare (7-12) - early departures
 4. Health Centre - collect sick children
 5. P-6 Administration
 6. Chapel
 7. MPH - sports office
 8. Dance Studio
 9. GFA
 10. Centre of Music Excellence