

Contact Details:

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 CRICOS Provider Number 01938G
 ABN 31 071 134 024

Saint Stephen's College

Reference Request

Applicant's First Name			
Applicant's Last Name			
Current School		Current Year	
Proposed Year of Entry			
Date of Request			

The above-named applicant has applied to enrol at Saint Stephen's College, and as a requirement of enrolment, we seek a reference from you.

We understand your academic and social assessment of this student may be subjective as it is an internal school assessment. The College guarantees information you provide will be dealt with confidentially in all regards.

It would be appreciated if the completed reference is returned to the Registrar, at your earliest convenience. (please note: opening with Adobe Acrobat will allow you to complete this form electronically using "fill and sign". You may also need to save the document as a PDF before emailing).

Assessment Details of Child

Student's Academic Outcomes	Excellent	Student's Attitude to Work	Excellent
	Above Average		Above Average
	Average		Average
	Below Average		Below Average
Student's Conduct in Classroom	Excellent	Student's Attitude to Teachers	Excellent
	Above Average		Above Average
	Average		Average
	Below Average		Below Average
Student's Preparedness to Fulfil Commitments	Excellent	Student's Ability to Work in a Team	Excellent
	Above Average		Above Average
	Average		Average
	Below Average		Below Average

PTO:

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Student's Socialising Skills with Peers		Excellent	Student's Competency with Technology		Excellent
		Above Average			Above Average
		Average			Average
		Below Average			Below Average
Is the Student Receiving Additional Assistance for				Literacy	
				Numeracy	
				Other	
				Not Applicable	
Is this student currently involved in any Extra Curricular Activity/Activities at your school, and if so, which Activity/Activities?					
Would you recommend this student to our College, and why?					
Name of Senior Executive (<i>please print</i>)			Signature of Senior Executive		
Date:					

I hereby give permission for Saint Stephen's College to request this Reference.

Names of Parents/Guardians (<i>please print</i>)	Signature of Parents/Guardians
Date:	

CONFIDENTIAL